

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

FISHHAWK RANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Fishhawk Ranch Community Development District was held on **Tuesday, July 16, 2019 at 6:36 p.m.** at the Palmetto Club located at 17004 Dorman Road, Lithia, Florida 33547.

Present and constituting a quorum were:

Terrie Morrison	Board Supervisor, Chairperson
Robert Kneusel	Board Supervisor, Vice Chairman
Ruth Brown	Board Supervisor, Assistant Secretary
Kerri McDougald	Board Supervisor, Assistant Secretary
Tom Avino	Board Supervisor, Assistant Secretary (via conf. call)

Also present were:

Eric Dailey	Director, Rizzetta & Company, Inc.
Biff Craine	District Counsel, Petitt Worrell Rocha Sheppard
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Holly Quigley	Community Director

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Dailey called the meeting to order and conducted roll call, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Public Comment

No audience comments.

THIRD ORDER OF BUSINESS

Staff Reports

A. Community Manager

Ms. Quigley provided the operations and vandalism reports to the Board. Ms. Quigley stated the construction on Ibis Park playground will begin July 22, 2019 and that REP has pushed back Bridge Park playground to next week due to permitting and weather.

Ms. Quigley received a proposal from Water Moves for a site visit in the amount of \$1,680.00. The Board directed Ms. Quigley to reach out to Western Aquatics with the new District Engineer once hired and see what options they have for fixing the fountain going forward

B. Landscape Inspection Report

Mr. Toborg reviewed his report with the Board and presented the landscape and irrigation proposals for consideration.

Mr. Dailey reviewed the Year-to-Date budget for landscape and irrigation with the Board.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board approved CLM proposals #20, #35, #37, #38, #39, #40 and #43 totaling \$13,233.10 and requested \$6,871.00 of this amount for proposal #43 be booked to the reserve account, for Fishhawk Ranch Community Development District.

The Board asked Mr. Toborg to get additional proposals for the tree work that was tabled along with asking CLM to adjust their proposals based on a change in scope of services.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board approved a Ballenger Irrigation proposal for bubblers around the central DRA for \$1,330.00, for Fishhawk Ranch Community Development District.

C. Pond Inspection Report

The Board reviewed the pond report. Mr. Dailey stated Mr. McGarry will be at the August 20, 2019 meeting to make his nano treatment presentation. Mr. Dailey noted pond #34 has been treated for lily pad growth. Ms. Quigley noted pond #4 received additional chemical treatment.

D. Tennis Club Report

Mr. Sanderson provided a report to the Board. Mr. Sanderson will work with Ms. Quigley on the purchase of a suggestion box to have mounted at the tennis club.

The Board discussed insurance costs with Mr. Sanderson so he can be fairly compensated by the District to continue providing his services. The Board asked him to submit a formal written proposal with the costs for his services for consideration.

Mr. Avino left the meeting.

E. District Engineer

Mr. Plate was not present. Mr. Dailey shared updates from Mr. Plate. Mr. Dailey noted the Public Facilities Report scope of services had to be expanded to meet the requirements so it was going to take additional time and should be ready for the August 6th or 20th, 2019 CDD meeting. Mr. Plate is continuing to work on the SWFWMD permit transfer.

F. District Counsel

Mr. Craine stated the Skate Park will be done in November or December 2019 per the county. Mr. Craine provided an update on the letter to the School Board regarding the trails and stated the Board has done all it can at this point. He recommended considering the matter closed. The Board agreed with this recommendation. Mr. Craine stated the Fishhawk Townhome ammonia testing will continue with monitoring after their recent testing and report.

G. District Manager

Mr. Dailey reminded the Board that the next meeting will be August 6, 2019 at 6:30 p.m. at the Palmetto Clubhouse. Mr. Dailey reviewed the action item list with the Board.

FOURTH ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors' Regular Meeting held
on June 4, 2019**

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held on June 4, 2019, as presented, for Fishhawk Ranch Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for June
2019**

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board ratified the June 2019 Operation & Maintenance Expenditures (\$298,638.64), for Fishhawk Ranch Community Development District.

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SIXTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for
Palmetto Club June 2019**

On a Motion by Ms. Morrison, seconded by Ms. Brown, with all in favor, the Board ratified the Palmetto Club June 2019 Operation & Maintenance Expenditures (\$3,893.05), for Fishhawk Ranch Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for Tennis
Club June 2019**

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board ratified the Tennis Club June 2019 Operation & Maintenance Expenditures (\$12,624.98), for Fishhawk Ranch Community Development District.

EIGHTH ORDER OF BUSINESS

Public Hearing on Rules of Procedure

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board opened the Public Hearing on Rules of Procedure, for Fishhawk Ranch Community Development District.

Mr. Craine noted these are the same Rules of Procedure provided when the Public Hearing was set. Mr. Craine noted these are just a more up to date version of what the former Districts were using. No public comments were made.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board closed the Public Hearing on Rules of Procedure, for Fishhawk Ranch Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2019-28;
Adopting Rules of Procedure**

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board adopted Resolution 2019-28; Adopting Rules of Procedure, for Fishhawk Ranch Community Development District.

TENTH ORDER OF BUSINESS

**Public Hearing on Uniform Method of
Collection**

On a Motion by Mr. Kneusel, seconded by Ms. Brown, with all in favor, the Board opened the Public Hearing on Uniform Method of Collection, for Fishhawk Ranch Community Development District.

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Mr. Dailey reviewed the purpose of the Uniform Method of Collection for use of the county tax roll. There were audience comments on the advertised notice and CDD assessments.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board closed the Public Hearing on Uniform Method of Collection, for Fishhawk Ranch Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2019-30;
Adopting Uniform Method of Collection**

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board adopted Resolution 2019-30; Adopting Uniform Method of Collection, for Fishhawk Ranch Community Development District.

TWELFTH ORDER OF BUSINESS

**Public Hearing on Rates and Rules for
District Facilities**

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board opened the Public Hearing on Rates and Rules for District Facilities, for Fishhawk Ranch Community Development District.

Ms. Quigley went through a few clarifications and recommendations from staff. The Board agreed and asked the changes to be made for the final version. No public comments were made.

On a Motion by Ms. McDougald, seconded by Mr. Kneusel, with all in favor, the Board closed the Public Hearing on Rates and Rules for District Facilities, for Fishhawk Ranch Community Development District.

THIRTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2019-29;
Adopting Rates and Rules for District
Facilities**

On a Motion by Ms. Morrison, seconded by Ms. Brown, with all in favor, the Board adopted Resolution 2019-29; Adopting Rates and Rules for District Facilities subject to final review of the document for grammar, spelling and policy changes made by the Board, for Fishhawk Ranch Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Proposals for ADA
Website Design**

The Board reviewed proposals for ADA Website Design. Mr. Dailey noted all the proposers have been approved by Egis the CDD insurance provider. Mr. Dailey reviewed the requirements of the insurance provider in order to maintain coverage for the CDD

website. Mr. Dailey also noted the proposers would be solely responsible for ADA compliance of the website and conversion of all required documents.

On a Motion by Ms. McDougald, seconded by Ms. Morrison, with all in favor, the Board selected Campus Suites and directed District Counsel to prepare a contract with them, for Fishhawk Ranch Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Consideration of Rizzetta Technology
Services Contract**

Mr. Dailey presented the Rizzetta Technology Services Contract to the Board. There will be a one-time fee of \$1,250.00 for website and email set-up and an annual fee of \$2,100.00 for email and website content management in accordance with Chapter 189 of the Florida Statutes. Mr. Dailey noted the emails were already set-up back in April with the new District creation, they fee had just not been invoiced yet.

On a Motion by Mr. Kneusel, seconded by Ms. McDougald, with all in favor, the Board approved the Rizzetta Technology Services Contract, for Fishhawk Ranch Community Development District.

SIXTEENTH ORDER OF BUSINESS

**Consideration of Nvirotect Pest
Control Service Proposal**

Mr. Dailey presented the proposal to the Board and noted it matched the current fees they were charging.

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved the Nvirotect Pest Control proposal for \$3,906.00 annually, for Fishhawk Ranch Community Development District.

SEVENTEENTH ORDER OF BUSINESS

**Consideration of Payne A/C Agreement
for Preventative Maintenance**

Mr. Dailey presented the contract to the Board and noted it matched the current fees they were charging.

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved the Payne A/C Agreement for preventative maintenance for \$5,585.00 annually, for Fishhawk Ranch Community Development District.

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EIGHTEENTH ORDER OF BUSINESS

**Consideration of Art Monkey Use for
Park Square**

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved the Art Monkey Event Schedule subject to the Business Expansion Area License being executed, no fake snow used, and no sidewalk chalk used, for Fishhawk Ranch Community Development District.

NINETEENTH ORDER OF BUSINESS

**Consideration of Chanukah
Celebration Request**

On a Motion by Ms. McDougald, seconded by Ms. Brown, with all in favor, the Board approved the Chanukah Celebration request for December 22, 2019 with no fake snow used, and no sidewalk chalk used, for Fishhawk Ranch Community Development District.

TWENTIETH ORDER OF BUSINESS

Consideration of Vendor Program Fees

Ms. Quigley presented her staff recommendations for vendor program fees. The Board had a discussion on various programs and fees as it related to resident benefit and participation. The Board agreed to recommended fees as proposed by staff along with no more free classes except for a trial class when offered.

On a Motion by Ms. Brown, seconded by Ms. McDougald, with three in favor, and Mr. Kneusel opposed, the Board approved the Vendor Program Fees as proposed by staff along with directing no more free classes with the exception of a trial class when offered, for Fishhawk Ranch Community Development District.

TWENTY-FIRST ORDER OF BUSINESS

Supervisor Requests

Ms. Morrison, Ms. Brown, and Mr. Kneusel provided positive comments on the work that has been done by Rizzetta & Company with the transition from the merger.

TWENTY-SECOND ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Kneusel, seconded by Ms. Brown, with all in favor, the Board adjourned the meeting at 9:35 p.m., for Fishhawk Ranch Community Development District.



Secretary/Assistant Secretary



Chairman/ Vice Chairman